**BUDGET WORKSHEET**

**Event Name: Event Date:**

Account Category Budget Actual Spent Difference Balance

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
| Income |  |  |  |  |  |
|  | Church Support |  |  |  |  |
|  | Donations |  |  |  |  |
|  | Fundraisers |  |  |  |  |
|  | Other Income |  |  |  |  |
|  |  |  |  |  |  |
|  | **Total Income** |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
| Expense |  |  |  |  |  |
|  | Advertisement |  |  |  |  |
|  | Decorations |  |  |  |  |
|  | Facility Costs |  |  |  |  |
|  | Food |  |  |  |  |
|  | Fundraising Expenses |  |  |  |  |
|  | Gifts/Give-A ways/Prizes |  |  |  |  |
|  | Mailings |  |  |  |  |
|  | Rentals |  |  |  |  |
|  | Supplies |  |  |  |  |
|  | Transportation |  |  |  |  |
|  | Travel |  |  |  |  |
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